



# PENNSYLVANIA HEAD START ASSOCIATION

PARENTS, STAFF, ADMINISTRATORS AND FRIENDS AFFILIATED FOR CHILDREN

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Beth White - Board President

Kara McFalls - Executive Director

## The Francine Bunch Memorial Award:

This honor is presented to a parent and a staff person from a PHSA member organization who has exemplified many of the characteristics of Francine Bunch (See narrative.)

## Qualifications for the Francine Bunch Award:

This honor may be awarded to one parent and one staff person each year.

1. The nominee(s) is a parent, staff member or former parent who is affiliated with a dues paying member program of the Association.
2. The nominee(s) is actively involved with their local program and the program clearly benefits from their involvement.
3. The nominee(s) takes initiative in growing her/his professional development while involved in the local program.
4. The nominee(s) is involved in other local community activities.
5. The nominee(s) serves as a positive role model for parents and staff alike.
6. The nominee(s) promotes positive working relationships between parents, staff and friends at the local, state or federal level.

## Nominating Process:

Staff from a PHSA dues paying program may nominate a parent, former parent and/or coworker for the Francine Bunch Award. To nominate a candidate, staff completes the **Francine Bunch Nomination Form** in full and attaches a Narrative that describes how the nominee meets the 6 criteria above.

Each Nomination form and accompanying Narrative will be evaluated by the PHSA Scholarships and Awards Committee and one parent and one staff person will be selected to receive the award each year. Award winners will be recognized with a commemorative plaque during PHSA's Annual Membership Meeting.

## Submission:

All applications ***must be received by Monday, 1 April 2024.***

**All completed applications must be submitted via email. Incomplete applications will not be accepted. The application must be emailed to [stateoffice@paheadstart.org](mailto:stateoffice@paheadstart.org) with the subject line written as:**

**“ 2024 Francine Bunch Nomination”.**



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## **Francine Bunch – A Reflection**

Francine Bunch began her involvement with Head Start as a parent with the Lancaster Child Development Program's Head Start. She was an active parent at the center, now named in honor of her memory, as a volunteer in the classroom and for parent activities. She was hired as a classroom aide in the Lancaster Head Start Program and quickly became a Parent Involvement Worker. Francine's devotion to involving parents with their child's development and the community was recognized by the program in her promotion to Parent Involvement Coordinator.

As Parent Involvement Coordinator, she worked with parents in both Lancaster City and throughout Lancaster County. She was loved by city and county parents alike because she saw parents in their total person. She honored the eagerness, caring, intelligence, humor and all the good things that help to make us the person we are.

Francine recognized the importance of continuing one's education and always encouraged parents to return to school and further their education by attending adult training, Vo-tech and college.

Francine was one of the early organizers for the Pennsylvania Parents/Staff Association and the Region III Association. The month prior to her death, Francine worked diligently to host state meetings for parents in Lancaster.

Francine always worked with a smile and saw the positive in the people with whom she came in contact.

The Francine Bunch Memorial Award is given to a parent and a staff person from a PHSA member organization displaying the qualities of Francine Bunch. This award is given only when there is a nominee who meets the standards set for the award.

## **Francine Bunch Memorial Parent/Staff Award Nomination Form**

**All completed applications must be submitted via email. Incomplete applications will not be accepted. The application must be emailed to [stateoffice@paheadstart.org](mailto:stateoffice@paheadstart.org) with the subject line written as:**

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Nominee Name: \_\_\_\_\_

Nominee's Status(select one): Parent Staff Former Parent

Nominee's Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Name of Individual Nominating Candidate: \_\_\_\_\_

PHSA Member Program: \_\_\_\_\_

Program Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Is the program a paid member of PHSA for the current year? Yes No

### Francine Bunch Award Narrative

In a separate attachment, please provide a Narrative that answers the following questions about the nominee. Answer fully and with as much detail as possible. The PHSA Scholarship and Award Committee will read and score each nomination based on these answers.

1. Describe the nominee's role in the local Head Start program, both current and past.
2. Describe the nominee's active involvement in the local Head Start program and how the program benefits from this involvement.
3. Describe how the nominee has developed professionally during his/her involvement with the local Head Start program.
4. Describe other community activities that the nominee has become involved in during her/his time with the local Head Start program.
5. Describe how the nominee serves as a positive role model for parents and staff alike.
6. Describe how the candidate promotes positive working relationships between parents, staff and friends at the local, state or federal level.
7. Please provide any additional information that you think will be useful to the PHSA Scholarship and Award Committee.

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